

M-11 (a)

**RM of Livingston No. 331**  
**Meeting Minutes**  
**Regular July 12, 2023 - 09:00 AM**  
**Held at the Municipal Office in Arran, SK**

**Present:**

Reeve - Linda Bourque  
Councillor Div 3 - Keith Lukey  
Administrator - Kelly Kim Rea

Councillor Div 1 - Mike Kalinowsky  
Councillor Div 4 - Mark Maga

**Absent:**

Councillor Div 2 - Ken Frampton

**Call to Order**

A quorum being present, Reeve Bourque called the meeting to order at 9:00 am.

**Additions to Agenda**

No additions to the agenda.

**Declarations of Conflict of Interest**

No declarations of conflict of interest.

**Adoption of Minutes**

**Reading of Minutes**

2023-137 **Moved by:** Councillor Kalinowsky  
**Seconded by:** Councillor Lukey

That the minutes of the meeting held on June 14, 2023 be adopted as presented.

**CARRIED UNANIMOUSLY**

**Errors or Omissions**

**Finances**

**Statement of Financials**

2023-138 **Moved by:** Councillor Lukey  
**Seconded by:** Councillor Maga

That we accept the Statement of Financials for the month of June 2023.

**CARRIED UNANIMOUSLY**

**List of Accounts for Approval**

2023-139 **Moved by:** Councillor Maga  
**Seconded by:** Councillor Kalinowsky

That we approve for payment the List of Accounts for Approval in the amount of \$142,317.63.

**CARRIED UNANIMOUSLY**

**Business**

**Bylaw 2023-01 Building Bylaw**

2023-140 **Moved by:** Councillor Lukey  
**Seconded by:** Councillor Kalinowsky

That we give Bylaw 2023-01 the second reading.

**CARRIED UNANIMOUSLY**

**Liquor Permit Policy**

2023-141 **Moved by:** Councillor Lukey  
**Seconded by:** Councillor Maga

That we pass the attached Liquor Permit Approval Policy.

**CARRIED UNANIMOUSLY**

July 12, 2023



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2023-142 **Write off Uncollectable Utility Bills**  
**Moved by:** Councillor Maga  
**Seconded by:** Councillor Kalinowsky

That we write off the outstanding utility arrears for Card 66 for \$4320.00 and Card 37 for \$1100.00 as uncollectable.

**CARRIED UNANIMOUSLY**

2023-143 **Abatement of Taxes and Water bill**  
**Moved by:** Councillor Kalinowsky  
**Seconded by:** Councillor Maga

That we abate the taxes levied in error on TTP property Roll #1546 for \$325.00 municipal and \$2.54 School and Roll #1558 for \$925.00 municipal as there is no improvement on the property. Also the RM office water bill of \$350.00.

**CARRIED UNANIMOUSLY**

2023-144 **Mowing**  
**Moved by:** Councillor Kalinowsky  
**Seconded by:** Councillor Lukey

That we have the full cut of our ditches completed now and the top pass completed in the fall, only the winter roads shall receive a second pass in the fall. As per revised map.

**CARRIED UNANIMOUSLY**

**Committee Reports**

- No reports

2023-145 **Correspondence**  
**Moved by:** Councillor Maga  
**Seconded by:** Councillor Lukey

That the Correspondence being read be filed for future reference.

**CARRIED UNANIMOUSLY**

**Public Hearings**

2023-146 **Recess of Regular Meeting**  
**Moved by:** Councillor Maga  
**Seconded by:** Councillor Kalinowsky

That we recess the regular meeting at 10:00 am for the Public Hearing of Road 360-1320.

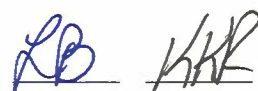
**CARRIED UNANIMOUSLY**

At 10:10 am Councillor Keith Lukey left chambers.

2023-147 **Reconvene Council Meeting**  
**Moved by:** Councillor Maga  
**Seconded by:** Councillor Kalinowsky

That the public hearing being complete we reconvene the Regular Council meeting at 10:55 am.

**CARRIED UNANIMOUSLY**



M-11 (a)

**Public Works**

**Requests for Work to Be Completed**

2023-148

**Moved by:** Councillor Maga

**Seconded by:** Councillor Kalinowsky

That the following public works be approved.

| PO#     | LLD         | Job Description               | Road Number     | Name     |
|---------|-------------|-------------------------------|-----------------|----------|
| 2023-31 | SE 2 36 32  | Replace Ditch Block           | N side 1321-360 | Forestry |
| 2023-32 | NW 23 36 31 | Replace culvert               | 1312-364        | Miller   |
| 2023-33 | NW 17 36 31 | Replace Culvert WSA approval? | 362-1305        | Miller   |

**CARRIED UNANIMOUSLY**

**Delegations**

2023-149

**Moved by:** Councillor Maga

**Seconded by:** Councillor Kalinowsky

11:30 am - Leroy Abrahamson - 293 exemption was missed.

11:45 am - Ronald & Randy Radchuk - 293 exemption was missed.

WHEREAS we would like to have a full council for this discussion.

WE RESOLVE that we table this decision until the next regular meeting. Also that for these 3 ratepayers the July discount would be available throughout August.

**TABLED**

**Bylaw 2023-03 Road Closure**

2023-150

**Moved by:** Councillor Kalinowsky

**Seconded by:** Councillor Maga

That we give Bylaw 2023-03 a Bylaw to Close a Road the first reading.

**TABLED**

**In Camera**

2023-151

**Moved by:** Councillor Maga

**Seconded by:** Councillor Kalinowsky

That we go in camera to discuss Employee Issues.

**CARRIED UNANIMOUSLY**

**Out of Camera**

2023-152

**Moved by:** Councillor Maga

**Seconded by:** Councillor Kalinowsky

That we come out of camera and resume the regular meeting

**CARRIED UNANIMOUSLY**

**Kelly Holidays**

2023-153

**Moved by:** Councillor Maga

**Seconded by:** Councillor Kalinowsky

That we grant Kelly's holiday request for July 21 & August 24 & 25.

**CARRIED UNANIMOUSLY**



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2023-154

**Adjournment**

**Moved by:** Councillor Maga

We adjourn this meeting at 12:22 pm.

**CARRIED UNANIMOUSLY**



Linda Bourque, Reeve



Kelly Kim Rea, Administrator

July 12, 2023



**RM of Livingston**  
**Statement of Financial Activities - Summary**  
For the Period Ending June 30, 2023

|                                            | Current             | Year To Date        | Budget              | Variance            |
|--------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>                            |                     |                     |                     |                     |
| <b>Taxation</b>                            |                     |                     |                     |                     |
| General Municipal Levy                     | 1,266,002.21        | 1,266,002.21        | 1,277,489.00        | (11,486.79)         |
| General Municipal Levy - SSA AR            | 40,125.00           | 40,125.00           | 41,650.00           | (1,525.00)          |
| Abatements and Adjustments                 |                     |                     | (2,000.00)          | 2,000.00            |
| Discount on Municipal Tax - Property       | (138.26)            | (207.95)            | (30,000.00)         | 29,792.05           |
| Discount on Municipal Tax - SSA AR         | (24.17)             | (24.17)             | (1,000.00)          | 975.83              |
| Penalty on Mun Taxes Arrears - Property    | 2,578.72            | 18,412.04           | 30,000.00           | (11,587.96)         |
| Penalty on Mun Taxes Arrears - SSA AR      | 1,463.43            | 7,651.65            | 2,500.00            | 5,151.65            |
| <b>Fees and Charges</b>                    |                     |                     |                     |                     |
| F&C - Custom Work                          |                     |                     | 1,000.00            | (1,000.00)          |
| F&C - Custom Work - Snow Removal           |                     | 500.00              | 6,400.00            | (5,900.00)          |
| F&C - Custom Work - Dust Control           | 15,528.03           | 16,128.03           | 18,500.00           | (2,371.97)          |
| F&C - Custom Work - Tax Enforcement        | 306.56              | 306.56              | 1,300.00            | (993.44)            |
| F&C - Sale of Gravel                       |                     |                     | 50.00               | (50.00)             |
| F&C - Sale of Supplies - Office            |                     |                     | 10.00               | (10.00)             |
| F&C - Sale of R.M. Maps                    | 60.00               | 873.08              | 1,400.00            | (526.92)            |
| F&C - Sale of Supplies - Culverts/Couple   |                     | 4,420.02            | 4,000.00            | 420.02              |
| F&C - Sale of Supplies - GeoTextile        |                     |                     | 1,000.00            | (1,000.00)          |
| F&C - Other - Gravel Extraction Fee        |                     | 277.67              | 200.00              | 77.67               |
| F&C - Power & Energy SPC                   | 110.52              | 1,083.01            | 1,000.00            | 83.01               |
| F&C - Sale of Water Supplies               | 2,077.10            | 2,077.10            |                     | 2,077.10            |
| F&C - Permits - Development                | 100.00              | 150.00              |                     | 150.00              |
| F&C - Tax Certificate                      | 20.00               | 120.00              | 500.00              | (380.00)            |
| F&C - General Office Services Provided     | 440.00              | 479.83              | 250.00              | 229.83              |
| <b>Maintenance and Development Charges</b> |                     |                     |                     |                     |
| M&D - Road Maintenance Fees                |                     |                     | 1,500.00            | (1,500.00)          |
| M&D - Development Charges                  |                     |                     | 100.00              | (100.00)            |
| <b>Utilities</b>                           |                     |                     |                     |                     |
| Water - Water Sales                        | 8,400.00            | 8,400.00            | 7,700.00            | 700.00              |
| <b>Grants</b>                              |                     |                     |                     |                     |
| Unconditional - Revenue Sharing            | 98,373.50           | 98,373.50           | 354,260.00          | (255,886.50)        |
| Unconditional - Revenue Sharing            |                     |                     | 6,279.00            | (6,279.00)          |
| Conditional - Federal - Gas Tax            |                     |                     | 15,300.00           | (15,300.00)         |
| Conditional - Federal - Gas Tax SSA        | 6,768.75            | 6,768.75            |                     | 6,768.75            |
| Conditional - Prov - Heavy Haul            |                     | 50,550.00           | 50,550.00           |                     |
| Conditional - Prov - Rats                  |                     | 2,028.00            | 2,900.00            | (872.00)            |
| Conditional - Prov - Beaver Control        |                     | 825.00              | 825.00              |                     |
| <b>Grants in Lieu of Taxes</b>             |                     |                     |                     |                     |
| GIL - Prov -OTHER                          |                     |                     | 46,554.00           | (46,554.00)         |
| GIL - PROV - SSA AR                        | 6,279.00            | 6,279.00            | 1,250.00            | 5,029.00            |
| <b>Land Sales - Gain</b>                   |                     |                     |                     |                     |
| Land Sales - Gain                          |                     | (2,780.00)          |                     | (2,780.00)          |
| <b>Investment Income and Commissions</b>   |                     |                     |                     |                     |
| Interest Revenue                           |                     | 5,817.29            | 5,000.00            | 817.29              |
| Dividends Revenue                          | 211.00              | 211.00              | 140.00              | 71.00               |
| Commission Revenue                         |                     |                     | 840.00              | (840.00)            |
| <b>Total Revenues:</b>                     | <b>1,448,681.39</b> | <b>1,534,846.62</b> | <b>1,847,447.00</b> | <b>(312,600.38)</b> |

**Expenditures**

|                                          |          |           |           |            |
|------------------------------------------|----------|-----------|-----------|------------|
| <b>General Government Services</b>       |          |           |           |            |
| GG - Council - Indemnity - Reeve         | 300.00   | 2,380.00  | 3,600.00  | 1,220.00   |
| GG - Council - Indemnity - M. Kalinowsky | 600.00   | 1,625.00  | 3,600.00  | 1,975.00   |
| GG - Council - Indemnity - K. Frampton   | 437.50   | 2,156.25  | 3,600.00  | 1,443.75   |
| GG - Council - Indemnity - K. Lukey      | 300.00   | 2,150.00  | 3,600.00  | 1,450.00   |
| GG - Council - Indemnity - M. Maga       | 300.00   | 1,550.00  | 3,600.00  | 2,050.00   |
| GG - Council - Committee - Reeve         | 300.00   | 2,112.50  | 1,500.00  | (612.50)   |
| GG - Council - Committee - M. Kalinowsky |          | 250.00    | 1,000.00  | 750.00     |
| GG - Council - Committee - K. Frampton   |          | 1,675.00  | 1,500.00  | (175.00)   |
| GG - Council - Committee - K. Lukey      |          | 981.25    | 1,500.00  | 518.75     |
| GG - Council - Committee - M. Maga       |          | 575.00    | 1,500.00  | 925.00     |
| GG - Salaries - Administrator            | 7,315.00 | 43,890.00 | 95,095.00 | 51,205.00  |
| GG - Salaries - Office Assistant         | 1,248.08 | 10,905.56 | 21,000.00 | 10,094.44  |
| GG - Council - Payroll Benefits          |          | 12,824.24 | 9,721.00  | (3,103.24) |
| GG - Benefits - Administrator            |          | 4,124.34  | 4,125.00  | 0.66       |
| GG - Benefits - CPP                      | 483.77   | 3,105.97  | 4,888.00  | 1,782.03   |
| GG - Benefits - EI                       | 162.34   | 1,039.06  | 1,563.00  | 523.94     |
| GG - Benefits - MEPP                     | 658.36   | 3,950.16  | 8,559.00  | 4,608.84   |
| GG - Benefits - Worker Compensation      |          | 1,783.28  | 1,250.00  | (533.28)   |
| GG - Benefits - Office Assistant         |          | 2,382.48  | 2,034.00  | (348.48)   |

KKR JB

**RM of Livingston**  
**Statement of Financial Activities - Summary**  
For the Period Ending June 30, 2023

|                                           | Current  | Year To Date | Budget     | Variance   |
|-------------------------------------------|----------|--------------|------------|------------|
| GG - Cont. - Legal                        |          | 1,134.00     | 4,000.00   | 2,866.00   |
| GG - Cont. - Audit/Accounting             |          |              | 14,000.00  | 14,000.00  |
| GG - Cont. - Assessment - SAMA            |          | 10,693.00    | 10,693.00  |            |
| GG - Cont. - Advertising                  |          | 329.18       | 1,000.00   | 670.82     |
| GG - Cont. - Printing                     |          | 131.57       |            | (131.57)   |
| GG - Cont. - Printing RM Maps             |          | 80.66        | 1,500.00   | 1,419.34   |
| GG - Council Travel                       | 292.40   | 4,231.57     | 7,500.00   | 3,268.43   |
| GG - Council - Convention/Travel/Meals    | 783.00   | 3,759.76     | 3,500.00   | (259.76)   |
| GG - Council - Training                   | 260.60   | 770.60       | 200.00     | (570.60)   |
| GG - Council - Other                      |          | 574.86       | 1,500.00   | 925.14     |
| GG - Admin. - Training, Travel & Meals    | 213.52   | 2,491.69     | 3,600.00   | 1,108.31   |
| GG - Cont. - Insurance - General & Bond   |          | 2,214.63     | 5,400.00   | 3,185.37   |
| GG - Cont. - Memberships & Subscriptions  |          | 5,113.98     | 6,700.00   | 1,586.02   |
| GG - Cont. - Communications               |          |              | 1,300.00   | 1,300.00   |
| GG - Cont. - Tax Enforcement/Collection   | 40.00    | 40.00        |            | (40.00)    |
| GG - Cont. - Maintenance                  |          | 207.55       | 180.00     | (27.55)    |
| GG - Cont. - Photocopy Lease              | 68.92    | 852.41       | 2,300.00   | 1,447.59   |
| GG - Cont. - Bank Charges                 | 32.15    | 2,401.19     | 1,900.00   | (501.19)   |
| GG - Utility - Heat                       |          | 1,335.76     | 2,500.00   | 1,164.24   |
| GG - Utility - Power                      |          | 1,353.95     | 3,000.00   | 1,646.05   |
| GG - Utility - Water                      | 158.00   | 316.00       |            | (316.00)   |
| GG - Utility - Telephone                  | 94.61    | 567.08       | 1,400.00   | 832.92     |
| GG - Utility - Other                      | 145.07   | 1,099.92     | 1,860.00   | 760.08     |
| GG - Maint. - Stationery & Postage        | 45.16    | 246.21       | 2,600.00   | 2,353.79   |
| GG - Maint. - Office Supplies             | 50.00    | 676.18       | 1,200.00   | 523.82     |
| GG - Maint. - Software                    | 2,117.35 | 13,093.12    | 12,500.00  | (593.12)   |
| GG - Maint. - Office Rent                 |          | 100.00       |            | (100.00)   |
| GG - Grants and Contributions             |          |              | 200.00     | 200.00     |
| GG - BUILDINGS, IMPROV & ENG STRUCTURES   |          |              | 2,898.00   | 2,898.00   |
| GG - OFFICE & INFORMATION TECH            |          |              | 1,491.00   | 1,491.00   |
| GG - Bank Interest                        |          | 0.96         | 180.00     | 179.04     |
| GG - SSA Expenses                         |          |              | 2,452.00   | 2,452.00   |
| GG - Share of SSA GG Expenses             |          |              | (2,452.00) | (2,452.00) |
| <b>Protective Services</b>                |          |              |            |            |
| PS - Police - Contracted Services         |          |              | 15,095.00  | 15,095.00  |
| PS - Police - Contracted Services         |          |              | 1,136.00   | 1,136.00   |
| PS - SSA Expenses                         |          |              | 73.00      | 73.00      |
| PS - Share of SSA Expenses                |          |              | (73.00)    | (73.00)    |
| PS - Fire - Contracted Services           |          | 8,026.75     | 7,500.00   | (526.75)   |
| PS - Fire - Contracted Services SSA       |          |              | 1,790.00   | 1,790.00   |
| PS - Fire - Grants and Contributions      |          | 5,500.00     | 5,500.00   |            |
| <b>Transportation Services</b>            |          |              |            |            |
| TS - Maint. - Supervision - Reeve         |          | 25.00        | 1,000.00   | 975.00     |
| TS - Maint.-Supervision - M. Kalinowsky   | 50.00    | 50.00        | 1,000.00   | 950.00     |
| TS - Maint - Supervision - K. Frampton    | 62.50    | 487.50       | 1,000.00   | 512.50     |
| TS - Maint - Supervision - K. Lukey       | 125.00   | 525.00       | 1,000.00   | 475.00     |
| TS - Maint - Supervision - M. Maga        |          |              | 1,000.00   | 1,000.00   |
| TS - Maint - Salaries - Devin Schotts     | 7,571.02 | 45,426.12    | 98,423.00  | 52,996.88  |
| TS - Maint - Salaries James Pruden        |          | 5,311.59     | 5,312.00   | 0.41       |
| TS - Maint. - Salaries - Garet Fialkowski | 6,618.05 | 23,680.33    | 78,000.00  | 54,319.67  |
| TS - Maint. - Salaries - Colin Rickard    | 6,577.98 | 11,611.14    | 40,000.00  | 28,388.86  |
| TS - MAINT. - BENEFITS                    | 3,661.73 | 31,144.60    | 54,293.00  | 23,148.40  |
| TS - Maint. - Contract - Dust Control     |          |              | 18,500.00  | 18,500.00  |
| TS - Maint. - Contract - Contract         | 3,974.99 | 8,714.34     | 45,000.00  | 36,285.66  |
| TS - Maint. - Contract - Training         |          |              | 2,200.00   | 2,200.00   |
| TS - Maint. - Contract - Mulching         |          |              | 38,000.00  | 38,000.00  |
| TS - Maint. - Contract - Mowing           |          |              | 116,000.00 | 116,000.00 |
| TS - Maint. - Contract - GPS              | 810.90   | 6,823.22     | 1,584.00   | (5,239.22) |
| TS - Maint. - Travel, Meal & Subsistence  | 939.08   | 4,171.29     | 5,500.00   | 1,328.71   |
| TS - Maint. - Insurance/Vehicle Reg.      |          | 2,340.98     | 2,341.00   | 0.02       |
| TS - Maint. - Training                    | 884.00   | 884.00       |            | (884.00)   |
| TS - Maint. - Utility - Heat              |          | 2,481.53     | 4,300.00   | 1,818.47   |
| TS - Maint. - Utility - Power             |          | 710.43       | 1,600.00   | 889.57     |
| TS - Maint. - Utility - Telephone         |          | 289.24       | 700.00     | 410.76     |
| TS - Maint. - Utility - Cellular          |          | 343.82       | 875.00     | 531.18     |
| TS - Maint. - Utility - Street Lights     | 14.70    | 72.36        | 170.00     | 97.64      |
| TS - Utility - Street Lights - SSA        |          | 759.67       | 1,650.00   | 890.33     |
| TS - Maint. - Materials & Supplies Build  |          | 317.09       | 2,000.00   | 1,682.91   |
| TS - Maint. - Supplies - Building         | 312.86   | 1,115.04     | 2,000.00   | 884.96     |
| TS - Maint. - Shop Supplies               | 215.97   | 579.24       | 500.00     | (79.24)    |
| TS - Maint. - Small Tools                 |          |              | 3,000.00   | 3,000.00   |

*KKR*      *LB*



**RM of Livingston**  
**Statement of Financial Activities - Summary**  
For the Period Ending June 30, 2023

|                                           | Current             | Year To Date      | Budget              | Variance            |
|-------------------------------------------|---------------------|-------------------|---------------------|---------------------|
| TS - Maint. - Equip. Repair/Parts/Tools   | 249.88              | 2,241.38          | 6,000.00            | 3,758.62            |
| TS - Maint. - Repair - Grader 1           |                     |                   | 4,000.00            | 4,000.00            |
| TS - Maint. - Repair - Grader 2           |                     | 2,896.40          | 4,000.00            | 1,103.60            |
| TS - Maint. - Repair - Mower              | 1,123.42            | 1,155.32          |                     | (1,155.32)          |
| TS - Maint. - Plows & Wings               |                     | 6,980.58          | 2,000.00            | (4,980.58)          |
| TS - Maint. - Tractor                     |                     | 2,250.00          | 3,000.00            | 750.00              |
| TS - Maint. - Mulcher                     |                     |                   | 1,000.00            | 1,000.00            |
| TS - Maint. - Diesel                      | 11,341.43           | 33,633.53         | 145,000.00          | 111,366.47          |
| TS - Maint. - Oil & Filters               | 2,653.76            | 9,013.57          | 9,375.00            | 361.43              |
| TS - Maint. - Gas                         | 117.71              | 158.25            | 100.00              | (58.25)             |
| TS - Maint. - Machine - Blades            |                     | 9,762.60          | 7,000.00            | (2,762.60)          |
| TS - Maint. - Gravel/Sand                 | 137,608.00          | 178,509.68        | 300,000.00          | 121,490.32          |
| TS - Maint. - Culverts/Drainage           | 10,950.55           | 16,075.70         | 30,000.00           | 13,924.30           |
| TS - Maint. - Road/Street Signs           | 766.22              | 1,147.34          | 20,000.00           | 18,852.66           |
| TS - Maint. - Bridge Repairs              |                     |                   | 85,000.00           | 85,000.00           |
| TS-MAINT,IMPROV & ENG STRUCTURES          |                     |                   | 2,125.00            | 2,125.00            |
| TS-MAINT-MACHINERY & EQUIPMENT            |                     |                   | 112,669.00          | 112,669.00          |
| SSA Expenses                              |                     |                   | 7,272.00            | 7,272.00            |
| TS - Share of SSA Expenses                |                     |                   | (7,272.00)          | (7,272.00)          |
| TS - Const. - Contract - Contract         | 2,300.00            | 2,300.00          |                     | (2,300.00)          |
| TS - CONST - INFRASTRUCTURE               |                     |                   | 123,303.00          | 123,303.00          |
| <b>Environmental Health Services</b>      |                     |                   |                     |                     |
| EH - Cont. - Waste Collection/Disposal    |                     | 11,521.00         | 23,042.00           | 11,521.00           |
| EH - Cont. - Pest Control - Rats          | 1,922.84            | 3,468.45          | 6,200.00            | 2,731.55            |
| EH - Cont - Pest Control - Beavers        |                     |                   | 2,100.00            | 2,100.00            |
| <b>Public Health and Welfare Services</b> |                     |                   |                     |                     |
| H&W - Cont. - Cemetery Maint.             |                     |                   | 1,150.00            | 1,150.00            |
| <b>Recreation and Cultural Services</b>   |                     |                   |                     |                     |
| R&C - Grants - Library/Museum             |                     | 2,076.90          | 4,152.00            | 2,075.10            |
| R&C - SSA Expenses                        |                     |                   | 334.00              | 334.00              |
| R&C - Share of SSA Expenses               |                     |                   | (334.00)            | (334.00)            |
| <b>Utilities</b>                          |                     |                   |                     |                     |
| UT - Water - Cont. Repairs - W.T.P.       |                     | 82.72             |                     | (82.72)             |
| UT - Water - Laboratory Testing           | 198.09              | 263.79            | 582.00              | 318.21              |
| UT - Water - Other Cont. Services         | 300.95              | 790.52            | 2,540.00            | 1,749.48            |
| UT - Water - Heat                         | 90.20               | 1,757.66          | 2,800.00            | 1,042.34            |
| UT - Water - Power                        | 120.48              | 1,146.37          | 1,200.00            | 53.63               |
| UT - Water - Well Power                   |                     |                   | 500.00              | 500.00              |
| UT - Water - Matis & Suppl - WTP          |                     | 365.71            | 600.00              | 234.29              |
| UT - Water - Chemicals                    |                     | 283.12            | 410.00              | 126.88              |
| UT - Water - Infrastructure               |                     |                   | 2,450.00            | 2,450.00            |
| <b>Total Expenditures:</b>                | <b>217,968.14</b>   | <b>602,546.79</b> | <b>1,728,604.00</b> | <b>1,126,057.21</b> |
| <b>Change in Net Financial Assets</b>     | <b>1,230,713.25</b> | <b>932,299.83</b> | <b>118,843.00</b>   | <b>813,456.83</b>   |
| Change in Non-Financial Assets            | 24,320.00           | 509,687.35        |                     | 509,687.35          |
| <b>Change in Net Assets</b>               | <b>1,206,393.25</b> | <b>422,612.48</b> | <b>118,843.00</b>   | <b>303,769.48</b>   |
| Transfer to Reserves                      | 60.00               | 9,797.14          |                     | (9,797.14)          |
| <b>Change in Surplus</b>                  | <b>1,206,333.25</b> | <b>412,815.34</b> | <b>118,843.00</b>   | <b>293,972.34</b>   |

| Account Balances                    | Current             | Year to Date        | Balance          |
|-------------------------------------|---------------------|---------------------|------------------|
| <b>Cash</b>                         |                     |                     |                  |
| Cash - On Hand - Petty Cash         |                     |                     | 200.00           |
| Cash - Bank - Demand                | (103,548.71)        | (789,765.74)        | (285,979.81)     |
| Cash - Bank - Term Deposit          |                     | (197,304.00)        | 309,934.78       |
| Cash - Municipal Reserve            |                     |                     | 0.13             |
| <b>Total Cash:</b>                  | <b>(103,548.71)</b> | <b>(987,069.74)</b> | <b>24,155.10</b> |
| <b>Municipal Taxes Receivable</b>   |                     |                     |                  |
| Municipal - Tax Receivable          | 1,257,567.02        | 1,200,471.03        | 1,393,588.75     |
| Municipal - Tax Receivable - SSA AR | (4,925.71)          | (29,016.38)         | 72,804.90        |
| Municipal - Adjustment/Cancellation | 325.00              | 325.00              | (11,675.00)      |

RM of Livingston  
Statement of Financial Activities - Summary  
For the Period Ending June 30, 2023

|                                          | Current             | Year To Date        | Budget              | Variance |
|------------------------------------------|---------------------|---------------------|---------------------|----------|
| Municipal - Allow. for Uncollected       |                     |                     | (79,038.11)         |          |
| <b>Total Municipal Taxes Receivable:</b> | <b>1,252,966.31</b> | <b>1,171,779.65</b> | <b>1,375,680.54</b> |          |
| Deposits (Information Services Account)  |                     |                     | 514.73              |          |
| Accounts Receivable                      | 9,661.99            | 9,843.17            | 20,480.82           |          |
| Loan Receivable                          |                     |                     | 12,725.78           |          |
| Utility Accounts Receivable              | 8,130.00            | 6,290.00            | 27,245.00           |          |
| Long Term Debt - Other #1                |                     |                     | 12,725.78           |          |

Certified correct and in accordance with the records.

Presented to council on July 12/23  
(Date)

  
Linda Bourque  
Reeve

  
Kelly Kim Rea  
Administrator

KKR LB



**RM of Livingston**  
**List of Accounts for Approval**  
Batch: 2023-00069 to 2023-QkCh

Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

| Payment # | Date       | Vendor Name                      | Invoice #  | Reference                    | Invoice Amount | Payment Amount |
|-----------|------------|----------------------------------|------------|------------------------------|----------------|----------------|
| 16658     | 2023-06-14 | Maga, Mark                       | 2023 -06   | Indemnity                    | 347.60         | 347.60         |
| 16659     | 2023-06-14 | Mike Kalinowsky                  | 2023 -06   | Indemnity                    | 750.64         | 750.64         |
| 16660     | 2023-06-16 | Ministry of Government Relations | 2023 repay | Repayment of Village Gas Tax | 6,768.75       | 6,768.75       |
| 16661     | 2023-07-12 | Bumper to Bumper                 | 1-194825   | Install Grader GPS           | 48.61          | 48.61          |
| 16662     | 2023-07-12 | HBI Office Plus Inc              | 107318     | Swivel Chair Casters         | 265.95         | 265.95         |
| 16663     | 2023-07-12 | Saskatchewan Health Authority    | 3436546    | Water Testing                | 23.00          | 23.00          |
| 16664     | 2023-07-12 | Kabatoff, Doug                   | 2023-04    | BEAVERS - DIV 2              | 1,300.00       |                |
|           |            |                                  | 2023-05    | BEAVERS - DIV TWO            | 800.00         | 2,100.00       |
| 16665     | 2023-07-12 | Keith Lukey                      | 2023 -07   | Indemnity                    | 715.60         | 715.60         |
| 16666     | 2023-07-12 | Linda Bourque                    | 2023 -07   | Indemnity                    | 639.36         | 639.36         |
| 16667     | 2023-07-12 | Mike Kalinowsky                  | 2023 -07   | Indemnity                    | 490.24         | 490.24         |
| 16668     | 2023-07-12 | SARM                             | BEN126434  | Insurance and Benefits       | 2,664.72       | 2,664.72       |
| 16669     | 2023-07-12 | Sorochuk Land Improvements       | 0111       | Install Culvert              | 4,811.89       | 4,811.89       |
| 16670     | 2023-07-12 | Welltraxx Ltd.                   | SI-9491    | Asset Management Software    | 5,483.40       | 5,483.40       |
|           |            |                                  |            | Total Computer Cheque:       |                | 25,109.76      |

**TELPAY**

| Payment # | Date       | Vendor Name                    | Invoice #      | Reference                        | Invoice Amount | Payment Amount |
|-----------|------------|--------------------------------|----------------|----------------------------------|----------------|----------------|
| 102       | 2023-06-14 | Collabria                      | 012656         | Room/Parking/Meals Kelly         | 745.95         | 745.95         |
| 102       | 2023-06-14 | Keith Lukey                    | 2023 - 06      | Indemnity                        | 568.48         | 568.48         |
| 102       | 2023-06-14 | Ken Frampton                   | 2023 - 06      | Indemnity                        | 705.36         | 705.36         |
| 102       | 2023-06-14 | Linda Bourque                  | 2023 - 06      | Indemnity                        | 628.56         | 628.56         |
| 102       | 2023-06-14 | Lyle & Evette Schotts          | 27115          | Div 3 Culvert Cleaning Dahl      | 315.00         |                |
|           |            |                                | 27116          | Div 3 Culvert Cleaning           | 866.24         |                |
|           |            |                                | 27117          | Div 2 Culvert Cleaning           | 157.50         |                |
|           |            |                                | 27121          | Div 2 Culvert remove and install | 656.25         |                |
|           |            |                                | 27122          | Div 3 replace culvert            | 761.25         |                |
|           |            |                                | 27124          | Div 4 repair wash out            | 1,417.50       | 4,173.74       |
| 105       | 2023-06-19 | Municipal Employees Pension PI | 2023 -11       | Remittance                       | 2,468.64       |                |
|           |            |                                | 2023 -12       | Remittance                       | 2,467.18       | 4,935.82       |
| 106       | 2023-06-30 | International Union Of         | 2023 -06       | Remittance                       | 362.68         | 362.68         |
| 106       | 2023-06-30 | Municipal Employees Pension PI | 2023 -13       | Remittance                       | 2,487.56       | 2,487.56       |
| 106       | 2023-06-30 | SaskEnergy                     | 2023 -05c-01   | 225 632 0000 9 WTP Heat          | 94.72          | 94.72          |
| 106       | 2023-06-30 | Saskpower                      | 0732-0083-1184 | 5000 0040 2130 WTP               | 125.90         | 125.90         |
| 107       | 2023-07-12 | 3D Steaming Ltd.               | 4630           | 48,858 lts Dust Control          | 21,150.63      | 21,150.63      |
| 107       | 2023-07-12 | CANORA COURIER                 | CAD100039634   | Tax Enforcement                  | 189.50         | 189.50         |
| 107       | 2023-07-12 | Collabria                      |                |                                  |                |                |

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**RM of Livingston**  
**List of Accounts for Approval**  
Batch: 2023-00069 to 2023-QkCh

**TELPAY**

| Payment # | Date       | Vendor Name                       | Invoice #       | Reference                        | Invoice Amount | Payment Amount |
|-----------|------------|-----------------------------------|-----------------|----------------------------------|----------------|----------------|
|           |            |                                   | 735126          | WHMIS Training x3                | 128.65         |                |
|           |            |                                   | 481954-1        | 5 Rolls Stamps                   | 483.00         |                |
|           |            |                                   | 3601875-320-97  | Starlink Subscription            | 155.40         | 767.05         |
| 107       | 2023-07-12 | <b>GFI Systems</b>                |                 |                                  |                |                |
|           |            |                                   | 220016          | Cable Calamp SC420               | 27.75          | 27.75          |
| 107       | 2023-07-12 | <b>Ken Frampton</b>               |                 |                                  |                |                |
|           |            |                                   | 2023 - 07       | Indemnity                        | 678.96         | 678.96         |
| 107       | 2023-07-12 | <b>Lyle &amp; Evette Schotts</b>  |                 |                                  |                |                |
|           |            |                                   | 27119           | Div 1 Culvert Install            | 945.00         |                |
|           |            |                                   | 27126           | Div 2 Culvert replacement        | 687.75         |                |
|           |            |                                   | 27123           | Div 3 Culvert Cleaning           | 315.00         | 1,947.75       |
| 107       | 2023-07-12 | <b>Norquay Coop</b>               |                 |                                  |                |                |
|           |            |                                   | 191606A         | Shop Supplies Devin              | 93.17          |                |
|           |            |                                   | 195919D         | Village Mower and Toilet Fix     | 92.09          |                |
|           |            |                                   | 101241E         | Def Drum                         | 729.22         | 914.48         |
| 107       | 2023-07-12 | <b>Parkland Regional Library</b>  |                 |                                  |                |                |
|           |            |                                   | 6528            | 2023 Municipal Levy SSA 2nd Pari | 138.00         | 138.00         |
| 107       | 2023-07-12 | <b>SaskEnergy</b>                 |                 |                                  |                |                |
|           |            |                                   | 2023 -WrkShp-06 | 843 722 0000 0 Workshop          | 58.81          |                |
|           |            |                                   | 2023 -06        | 743 722 0000 1 Office            | 64.24          | 123.05         |
| 107       | 2023-07-12 | <b>Saskpower</b>                  |                 |                                  |                |                |
|           |            |                                   | 1194-0080-9548  | 5000 0038 9766 Well              | 43.24          |                |
|           |            |                                   | 0732-0083-1189  | 5000 0040 3740 Office            | 82.23          |                |
|           |            |                                   | 0732-0083-1190  | 5000 0040 4540 S.L               | 161.70         |                |
|           |            |                                   | 1194-0080-9544  | 5000 0038 6259 Shop              | 112.02         |                |
|           |            |                                   | 0732-0083-1188  | 5000 0040 3534 Office            | 128.13         |                |
|           |            |                                   | 2316-0071-3114  | 5000 0386 3049 Street lights     | 15.43          | 542.75         |
| 107       | 2023-07-12 | <b>Sasktel Cmr</b>                |                 |                                  |                |                |
|           |            |                                   | Cell 2023 -06   | 1494245880003 Mobility           | 72.16          |                |
|           |            |                                   | Office2023 -07  | 752129899006                     | 99.09          | 171.25         |
| 107       | 2023-07-12 | <b>Sill &amp; Son Contracting</b> |                 |                                  |                |                |
|           |            |                                   | 2023 Div 1 #2   | Gravel Hauling                   | 9,724.05       |                |
|           |            |                                   | 2023 Div 2 #2   | Gravel Hauling                   | 7,761.60       |                |
|           |            |                                   | 2023 Div 3 #2   | Gravel Hauling                   | 25,338.60      | 42,824.25      |
| 107       | 2023-07-12 | <b>Success Office Systems</b>     |                 |                                  |                |                |
|           |            |                                   | 387169          | C3826i-4CD03532-01               | 40.94          | 40.94          |
|           |            |                                   |                 | Total Telpay:                    |                | 84,345.13      |

**EFT**

| Payment # | Date       | Vendor Name            | Invoice #     | Reference             | Invoice Amount | Payment Amount |
|-----------|------------|------------------------|---------------|-----------------------|----------------|----------------|
| 474       | 2023-06-19 | <b>Brenda Holtkamp</b> |               |                       |                |                |
|           |            |                        | CPP23 -12     | CPP                   | -44.37         |                |
|           |            |                        | EI23 -12      | EI                    | -14.14         |                |
|           |            |                        | HP23 -12      | Holiday Pay           | 47.31          |                |
|           |            |                        | IncTax23 -12  | Income Tax            | -73.81         |                |
|           |            |                        | Mile23 -12    | Mileage 36 km         | 24.48          |                |
|           |            |                        | Wage23 -12    | Jun 4 - Jun 17 41 hrs | 820.00         | 759.47         |
| 475       | 2023-06-19 | <b>Colin Rickard</b>   |               |                       |                |                |
|           |            |                        | Wage23 -12    | Jun 4 - 17 100 hrs    | 3,141.00       |                |
|           |            |                        | HP23- 11-01   | Holiday Pay           | 181.21         |                |
|           |            |                        | CPP23 -12     | CPP                   | -193.43        |                |
|           |            |                        | EI23 -12      | EI                    | -54.15         |                |
|           |            |                        | IncTax23 -12  | Income Tax            | -630.89        |                |
|           |            |                        | MEPP23 -12    | MEPP                  | -299.00        |                |
|           |            |                        | Union223-12   | Union Dues            | -59.41         |                |
|           |            |                        | Mileage23 -12 | Mileage 575 Kms       | 391.00         | 2,476.33       |
| 476       | 2023-06-19 | <b>Devin Schotts</b>   |               |                       |                |                |
|           |            |                        | CPP23 -12     | CPP                   | -221.70        |                |
|           |            |                        | EI23 -12      | EI                    | -61.70         |                |
|           |            |                        | IncTax23 -12  | Income Tax            | -770.76        |                |
|           |            |                        | MEPP23 -12    | MEPP                  | -340.70        |                |
|           |            |                        | Union23 -12   | Union Dues            | -64.24         |                |
|           |            |                        | Wage23 -12    | Salary                | 3,785.51       |                |
|           |            |                        | Mile23 -12    | Mileage 72 km         | 48.96          | 2,375.37       |

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**RM of Livingston**  
**List of Accounts for Approval**  
Batch: 2023-00069 to 2023-QkCh

EFT

| Payment # | Date       | Vendor Name               | Reference                | Invoice Amount | Payment Amount |
|-----------|------------|---------------------------|--------------------------|----------------|----------------|
| 477       | 2023-06-19 | <b>Fialkowski, Garett</b> |                          |                |                |
|           |            | Wage23 -12                | Jun 4 - 17 90 hrs        | 2,646.90       |                |
|           |            | OT23 -12                  | OT 13 hrs                | 529.44         |                |
|           |            | HP23 -12                  | Holiday Pay              | 183.25         |                |
|           |            | CPP23 -12                 | CPP                      | -191.89        |                |
|           |            | EI23 -12                  | EI                       | -54.76         |                |
|           |            | IncTax23 -12              | Income Tax               | -634.21        |                |
|           |            | MEPP23 -12                | MEPP                     | -264.71        |                |
|           |            | Union23 -12               | Union Dues               | -57.97         | 2,156.05       |
| 478       | 2023-06-19 | <b>Kelly Kim Rea</b>      |                          |                |                |
|           |            | CPP23 -12                 | CPP                      | -211.99        |                |
|           |            | EI23 -12                  | EI                       | -59.62         |                |
|           |            | IncTax23 -12              | Income Tax               | -756.71        |                |
|           |            | MEPP23 -12                | MEPP                     | -329.18        |                |
|           |            | Wage23 -12                | Salary                   | 3,657.50       |                |
|           |            | Mile23 -11                | 278 km - Kelvington      | 189.04         | 2,489.04       |
| 479       | 2023-07-03 | <b>Brenda Holtkamp</b>    |                          |                |                |
|           |            | Wage23 -13                | Jun 18 - July 1 43.5 hrs | 870.00         |                |
|           |            | HP23 -13                  | Holiday Pay              | 50.19          |                |
|           |            | CPP23 -13                 | CPP                      | -47.52         |                |
|           |            | EI23 -13                  | EI                       | -15.00         |                |
|           |            | IncTax23 -13              | Income Tax               | -86.28         | 771.39         |
| 480       | 2023-07-03 | <b>Colin Rickard</b>      |                          |                |                |
|           |            | Wage23 -13                | Jun 18 - July 1 98 hrs   | 3,078.18       |                |
|           |            | HP23- 11-02               | Holiday Pay              | 177.59         |                |
|           |            | CPP23 -13                 | CPP                      | -189.48        |                |
|           |            | EI23 -13                  | EI                       | -53.07         |                |
|           |            | IncTax23 -13              | Income Tax               | -610.03        |                |
|           |            | MEPP23 -13                | MEPP                     | -293.02        |                |
|           |            | Union223-13               | Union Dues               | -62.82         |                |
|           |            | Mileage23 -13             | Mileage 168 Kms          | 114.24         | 2,161.59       |
| 481       | 2023-07-03 | <b>Devin Schotts</b>      |                          |                |                |
|           |            | CPP23 -13                 | CPP                      | -221.70        |                |
|           |            | EI23 -13                  | EI                       | -61.70         |                |
|           |            | IncTax23 -13              | Income Tax               | -770.76        |                |
|           |            | MEPP23 -13                | MEPP                     | -340.70        |                |
|           |            | Union23 -13               | Union Dues               | -64.24         |                |
|           |            | Wage23 -13                | Salary                   | 3,785.51       | 2,326.41       |
| 482       | 2023-07-03 | <b>Fialkowski, Garett</b> |                          |                |                |
|           |            | Wage23 -13                | Jun 18 - July 1 100 hrs  | 2,941.00       |                |
|           |            | HP23 -13                  | Holiday Pay              | 179.85         |                |
|           |            | OT23 -13                  | OT 4 hrs                 | 176.48         |                |
|           |            | CPP23 -13                 | CPP                      | -191.82        |                |
|           |            | EI23 -13                  | EI                       | -53.75         |                |
|           |            | IncTax23 -13              | Income Tax               | -628.30        |                |
|           |            | MEPP23 -13                | MEPP                     | -280.88        |                |
|           |            | Union23 -13               | Union Dues               | -58.53         |                |
|           |            |                           |                          | Mileage23 -13  | Mileage 60 kms |
| 483       | 2023-07-03 | <b>Kelly Kim Rea</b>      |                          |                |                |
|           |            | 2067312                   | Dual Monitor Stand       | 150.95         |                |
|           |            | CPP23 -13                 | CPP                      | -211.99        |                |
|           |            | EI23 -13                  | EI                       | -59.62         |                |
|           |            | IncTax23 -13              | Income Tax               | -756.71        |                |
|           |            | MEPP23 -13                | MEPP                     | -329.18        |                |
|           |            | Wage23 -13                | Salary                   | 3,657.50       | 2,450.95       |
|           |            |                           | Total EFT:               |                | 20,091.45      |

AUTOMATIC WITHDRAWAL

| Payment # | Date       | Vendor Name                       | Reference  | Invoice Amount | Payment Amount |
|-----------|------------|-----------------------------------|------------|----------------|----------------|
| 202306    | 2023-06-30 | <b>Ministry of Finance</b>        |            |                |                |
|           |            | 2023-06                           | Remittance | 2,691.61       | 2,691.61       |
| 202306    | 2023-06-30 | <b>Receiver General Of Canada</b> |            |                |                |
|           |            | 2023 -06                          | Remittance | 10,043.93      | 10,043.93      |
| 202306    | 2023-07-10 | <b>Telpay</b>                     |            |                |                |

**RM of Livingston**  
**List of Accounts for Approval**  
Batch: 2023-00069 to 2023-QkCh

**AUTOMATIC WITHDRAWAL**

| <b>Payment #</b> | <b>Date</b> | <b>Vendor Name</b> | <b>Reference</b> | <b>Invoice Amount</b>       | <b>Payment Amount</b> |
|------------------|-------------|--------------------|------------------|-----------------------------|-----------------------|
|                  |             | <b>Invoice #</b>   |                  |                             |                       |
|                  |             | 2023-06-0083038    | Monthly Fee      | 35.75                       | 35.75                 |
|                  |             |                    |                  | Total Automatic Withdrawal: | 12,771.29             |

Total AP: 142,317.63

Certified Correct This July 11, 2023

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator



|                      |                        |
|----------------------|------------------------|
| <b>POLICY TYPE:</b>  | General Governance     |
| <b>POLICY TITLE:</b> | Liquor Permit Approval |

|                   |                       |
|-------------------|-----------------------|
| <b>AUTHORITY:</b> | Resolution # 2023-141 |
|-------------------|-----------------------|

1. Policy

- a. This policy is in place to establish a consistent and timely practice when dealing with the issuances of municipal approvals for applications to Saskatchewan Liquor and Gaming in the issuance of liquor permits.

2. Authority

- a. Section 38 of the *Alcohol Control Act, 2016*  
No special occasion permit shall be issued respecting any premises or area that is, in whole or in part, located outside of a building unless:
  - (a) The location of the area is clearly defined and is capable of being isolated to prevent access by the public;
  - (b) The municipality in which the area is situated has approved the application for the permit.

3. Municipal Approval

- a. Council hereby authorizes the Administrator to approve or disapprove all Special Occasion Permits on behalf of the Rural Municipality of Livingston No. 31 providing the request is in writing and all necessary information is provided.
- b. The Administrator has the authority to poll Council and approve or disapprove upon their recommendation, including requesting a resolution at a meeting of council.

4. Information Required

- a. Name of person applying and organization if applicable
- b. Legal Location of the event
- c. Site Map
- d. Type of event being held
- e. Phone number and email address of the person/organization applying
- f. Any other relevant information

5. Costs

- a. There shall be no charge for this permit.